



THE SMART PLACE TO START

## **Vice President of Academic Affairs**

Niagara County Community College seeks an accomplished academic leader to serve as the Vice President of Academic Affairs for a college of over 6,000 students. The College is one of thirty New York State community colleges and part of the State University of New York (SUNY) system. It is located in Western New York in the heart of scenic Niagara County and near the Niagara Falls.

The Vice President of Academic Affairs serves as the chief academic officer of the College and is responsible to the President for all operations related to academic programs, educational policy, academic planning, academic resources and faculty personnel actions. The position is expected to be filled in mid to late Summer of 2009.

For additional information about the College, please visit [www.niagaracc.suny.edu](http://www.niagaracc.suny.edu). Information about the Niagara Falls and Buffalo, New York areas may be located at [www.buffaloniagara.org](http://www.buffaloniagara.org).

### **REQUIRED QUALIFICATIONS:**

- Minimum of a Master's degree and current enrollment in a doctoral program at an accredited institution of higher education;
- Significant academic administrative experience;
- Academic administrative experience must include experience with program development and assessment and experience with the administration or supervision of distance learning courses;
- Teaching experience at the post-secondary level. This may include full or part-time teaching.

### **DESIRABLE QUALIFICATIONS:**

- Earned Doctorate from an accredited institution of higher education;
- Demonstrable experience with faculty development, general education, developmental programs, program and/or institutional accreditation, budget development and administration, strategic planning, collective bargaining agreements, and integration of technology with innovative approaches in education;
- Full-time teaching experience at the post-secondary level.

### **APPLICATION INSTRUCTIONS:**

Please submit a detailed cover letter that addresses the Required and Desirable Qualifications, a detailed resume, and contact information for five (5) work-related references to Niagara County Community College, 3111 Saunders Settlement Road, Sanborn, New York 14132.

Please direct inquiries and nominations to the College's search consultant: Angela Provar, President, Pauly Group, Inc., 2921 Greenbriar Drive, Suite D, Springfield, Illinois 62704. Telephone: 217-241-5400; E-Mail: [aprovar@paulygroup.com](mailto:aprovar@paulygroup.com); Fax: 217-241-5401.

The position will be vacant in the Summer of 2009 due to the retirement of the Interim Vice President of Academic Affairs.

Application materials may also be sent electronically to our search consultant at [aprovar@paulygroup.com](mailto:aprovar@paulygroup.com). Materials sent in this manner will be forwarded directly to the College with no prescreening. All applications will be considered confidential and references will not be contacted without the expressed permission of the candidates.

This position is open until filled; however for optimum consideration, please submit materials by **Monday, May 18, 2009**.

NCCC is a SUNY AA/EOE Institution.

*Applicant Recruiting Conducted by Pauly Group, Inc.*

