

Dean of Business and IT

Posting Details

Position Information

To create a Posting, first complete the information on this screen, then click the **Next** button or select the page in the dropdown menu and click **GO**. Proceed through all sections completing all necessary information. To submit the Posting to human resources, you must go to the **Posting Summary Page** by clicking on the **Next** button until you reach the Posting summary Page or select Posting Summary Page from the menu and clicking **GO**. Once a summary page appears, you may enter a comment to the posting (if applicable) and select the **Submit** button.

Requisition Number: 2016-1700212

Position ClassTitle: Dean

Position Title: Dean of Business and IT

Position Number:

FLSA Status: Exempt

Advertised Pay Rate: \$80,546 - \$108,737 annually

Targeted Hiring Salary: \$80,546 - \$108,737 annually

Position Type: Staff/Managerial

Employment Status: Strategic Staffing Approved

EEO Category:
From Position Description

EEO Category: Administrative

Full-Time / Part-Time: Full-Time

Work Hours:

Is Internal Only? No

Is this a New Position?

If this is a replacement position, you must specify by name the person being replaced. The position is a replacement for the Dean of Business and supports the re-organization of IT with the Business Division.

Position Justification: The former Dean of Business retired from Stark State College. Based on re-organization of academic affairs, the IT Division was aligned with the Business Division. The position supports faculty and academic staff in Business and Information Technology.

Position Summary: The Dean reports to the Provost and Chief Academic Officer and provides leadership, management, and direction to assure that a quality level of teaching and learning, and delivery and scheduling of different course modalities are offered to all degree and non-degree seeking students who enroll in division courses, certificates, and programs.

The qualified candidate should possess visionary qualities of a forward thinking leader in an evolving educational environment. The qualified candidate should also possess qualities to work effectively as a collaborative team member and to plan and think strategically.

The Dean

- Provides leadership in program growth and strategic planning initiatives;
- Advocates for the students, faculty and staff of the division;
- Is responsible for emerging technologies and corporate partnerships, for assisting in all implementation strategies especially accreditation from state and national bodies, and articulation with other institutions of higher education;
- Is responsible for budget and cost-effective management within the division including labs and support centers;
- Provides leadership in satellites and College Credit Plus courses;
- Ensures assessment and delivery of a quality and alternative learning environment that is focused on student success;
- Actively engages in faculty advising and advising of returning students, faculty evaluation and professional development, and effective personnel management of division employees;
- Partners with Workforce and Economic Development to sell to business and industry;
- Seeks, develops and manages strategic grants at the local, state, and national level; and
- Establishes partnerships and high-level collaboration with universities, businesses, community and health organizations, and government entities.

The Business and Information Technology Division supports the mission of the College as well as the mission of other academic divisions who look to the division for development of basic knowledge and skills to support degree and certificate programs.

Education Requirements:

Master's degree in a Business or Information Technology discipline or closely related field. An earned doctoral degree is preferred.

Experience/Qualifications Requirements:

The successful candidate will have a minimum of five years of progressive leadership experience including:

- A minimum of five years of higher education leadership experience as an academic dean, department chair or program head at a regionally accredited institution of higher education.
- Work experience in a division related field.
- A minimum of five years of teaching experience (preferably full-time) in a field related to the Business and Information Technology Division with demonstrated expertise in innovative teaching and learning strategies, including the use of technology to enhance learning.
- Experience establishing partnerships and collaborating with universities, businesses, community agencies, health organizations, and government entities.
- Experience in new program development, assessment, accreditation and community outreach.
- Knowledge and understanding of emerging technologies in the Business and Information Technologies industries.
- A commitment to student access and success, diversity, and inclusion.

Requires proficiency with full Microsoft Office Suite applications and post-secondary education research and data collection.

Licensure or Certification Requirements:**Preferred Qualification:**

Earned doctoral degree is preferred.

Department:

Business & Information Technology Division

Functional Area:

Business and Information Technology

Special Instructions to Applicants:

Please attach the transcript for the highest level of education attained.

**Stark State College Statement:
Copy the appropriate Statement:**

Stark State College seeks a candidate with high energy, a collaborative spirit, experience, and the capability of managing growth, ensuring quality, supporting shared governance, exhibiting a positive demeanor, modeling professionalism, and with a

manifest commitment to the Stark State College mission, vision and values including diversity, social equity, and student access and success.

Posting Text

Open Date: 03/15/2016

Close Date: 09/09/2016

Open Until Filled: No

If you plan to advertise externally, indicate the advertising sources: Diverse Jobs , HigherEdJobs.com , CareerBoard.com, College Central, Starkjobs.com , Akron Beacon Journal , Canton Repository , Cleveland Plain Dealer, CareerBuilder.com, H2H.jobs - Hero2Hired, Monster.com , The Employment Source

Please list any other advertising sources:

Pass Message: Thank you for your interest in this position. The screening and selection process is currently underway and will continue until a successful candidate is chosen. Should review of your qualifications result in a decision to pursue your candidacy, you will be contacted.

Fail Message: Thank you for your interest in this position. Based on your responses to the questions on the employment application, you do not meet the minimum qualifications for this position. Please do not let this discourage you from applying for other positions that interest you.

QuickLink for Posting: <http://jobs.starkstate.edu/postings/4178>

Posting Specific Questions

Required fields are indicated with an asterisk (*).

1. * Have you attained a minimum of a master's degree in a discipline closely related to business or information technology?
 - o Yes - (1.0 points)
 - o No - (0.0 points; disqualifying)
 2. * Describe your experience advancing academic assessment, quality improvement, curriculum, course scheduling, teaching/learning environment, and compliance with state, regional, and federal regulations.

(Open Ended Question)
 3. * Do you have a minimum of five years of progressive leadership experience with supervisory responsibilities encompassing higher education, such as an academic dean, department chair, or program head; as well as applied leadership experience in business and/or information technology related industry ?

(Open Ended Question)
 4. * Please provide a brief paragraph documenting your higher education leadership experience at a regionally accredited institution of higher education.

(Open Ended Question)
 5. * Please outline your teaching experience in a field related to the Business and Information Technology division including how you have incorporated the use of technology to enhance learning.

(Open Ended Question)
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Applicant Documents

Required Documents

1. Resume
2. College Transcripts 1
3. Cover Letter
4. List of References

Optional Documents

1. College Transcripts 2
 2. College Transcripts 3
 3. Curriculum Vitae
 4. Teaching Philosophy
 5. Certification 1
 6. Certification 2
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Guest User

There is no guest user set up for this requisition.

Search Committee

No Search Committee Members have been assigned to this Requisition yet.

Ranking Criteria
